

Forensic Scientist Supervisor (DNA Technical Leader)



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APPLY

Salary ⓘ \$72,396.22 - \$80,608.94 Annually

Location ⓘ IN 46204, IN

Job Type Full Time

Department Marion County Forensic Services Agency

Job Number 06814

Closing 9/2/2022 11:59 PM Eastern

DESCRIPTION

BENEFITS

QUESTIONS

Position Summary

Position is responsible for evaluating and supervising the section/unit's employees to include performance evaluations and disciplinary actions. Under minimum supervision, provides overall direction, management and supervision to the forensic or crime scene elements of the Forensic Services Laboratory. Provides work direction, training and supervision to subordinates, develops/ implements scientific programs; confers with local state and federal law enforcement agencies to coordinate work activities. Provides scientific analysis of criminal evidence to include expert court testimony. Compiles statistical data and ensures that the total work product meets all appropriate scientific and legal requirements. Acts as Director/Deputy Director, when required, in the absence of either. The City of Indianapolis prioritizes and celebrates diversity, equity, and inclusion in all its forms. This position values diversity in perspectives and experiences among colleagues and the residents of this city whom they serve.

Position Responsibilities

Leads and directs work direction, scientific training and supervision to subordinates who perform a wide variety of complex scientific analysis and forensic examination of criminal evidence. Schedules workload for assigned unit/section of the laboratory. Responsible for devising and explaining the section's work policies and procedures. Ensures that appropriate quality assurance and quality control

methodologies are employed throughout their unit/section of the laboratory. Evaluates and supervises the section/unit's employees to include performance evaluations and disciplinary actions. Analyzes evidentiary material and provides expert testimony in court. Assists directors to develop, implement and provide technical guidance and supervision to all employees within the laboratory division to include quality control and quality assurance.

Implements newly developed forensic technologies, i.e., AFIS and DNA analysis, and other new techniques as they apply to the laboratory. Reviews statistical data and ensures compliance with appropriate scientific, legal, and government regulations. Recommends modification of current policies as required for the operation of the division. Acts as Director/Deputy Director in their absence. Provides input for strategic/budgetary planning process for the laboratory and keeps deputy director apprised of division budget. Develops programs to enhance fiscal accountability and control within the division. Serves as liaison between Director, IMCFSA and local, state and federal law enforcement agencies and personnel (e.g. IPD, MCSD, MCPO, MCCO, FBI, ATF, DEA, courts, etc.) to ensure that scientific and administrative support is provided. Directs and/or conducts training for local agencies to include basic evidence technical courses and specialized forensic applications courses, such as drug chemistry; trace chemistry; questioned documents; latent prints; DNA and serology; firearms and/or tool marks, and forensic evidence technician/crime scene specialist techniques and processes. Attend seminars, meetings and conferences to incorporate new developments into laboratory case work. Presents results of laboratory research at conferences and/or publish the results in scientific journals. This list of duties and responsibilities is not intended to be all-inclusive and may be expanded to include other duties or responsibilities that management may deem necessary from time to time.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Ensures the DNA section's quality assurance program is within the I-MCFSA Laboratory Quality Assurance Manual guidelines and in compliance with the Quality Assurance Standards for Forensic DNA Testing Laboratories.
2. Evaluates and approves all methods currently employed by the DNA section and proposes new or modified analytical procedures for potential application.
3. Oversees and approve all validations of new or modified methods used by the laboratory.
4. Solves technical problems related to analytical methods and ensures that corrective action is taken and documented when appropriate.
5. Oversee the training program for new DNA analysts, analysts requiring retraining, and approves their qualifications prior to independent casework analysis.
6. Review quality assurance and quality control documentation to include proficiency testing, court testimony monitoring and audit records.
7. Acts as technical authority in handling DNA casework issues or analyst disagreements.
8. Performs forensic casework and provides court testimony.

Qualifications

Master's degree in biology, chemistry, and forensic science-related area and completed 12 semesters in equivalent credit hours from a combination of undergraduate and graduate coursework covering biochemistry, genetics, molecular biology, and statistics or population genetics. Three (3) years of human DNA experience as a qualified analyst on a database or forensic samples. Five (5) to seven (7) years of human DNA experience as a qualified analyst is preferred Has successfully completed or will successfully complete the FBI's DNA auditor training course within one year of appointment. Experience in probabilistic genotyping software is preferred.

Independent Judgment

Work is conducted in a forensic laboratory setting, in the field, or at the morgue. General chemical hygiene and the safe handling of biologically hazardous evidence is required to perform the responsibilities, This position must be able to work in conditions that include hazardous materials, e.g., blood, bodily fluids, etc. This position must meet all safety and hazardous communication training related to these environments.

Agency

City of Indianapolis and Marion County

Address

200 E. Washington Street
CCB 1541
Indianapolis, Indiana, 46204

Phone

317-327-5211

Website

<http://www.indy.gov> (<http://www.indy.gov>)