CITY OF COLUMBUS invites applications for the position of:

Forensic Scientist III (Vacancy)

JOB TYPE: Full-time

SALARY: $36.51 - $56.99 Hourly

OPENING DATE: 09/11/20

CLOSING DATE: 09/21/20 11:59 PM

DEFINITION:

Under direction, is responsible for serving as a subject matter expert and supervisor of assigned staff within a forensic unit, which may include one or more forensic specializations, or serving as the quality assurance manager for the laboratory; performs related duties as required.

EXAMPLES OF WORK:

(Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

- Monitors and ensures proper work protocols and record keeping requirements are adhered to (e.g. laboratory testing, case report reviews, updates to procedural manuals, training requirements, competency and proficiency testing) for either a forensic unit or the overall laboratory using established guidelines consistent with quality, safety, and accreditation standards;
- Analyzes evidence and prepares technical reports on findings within the assigned forensic specialization, such as forensic biology (DNA), drug chemistry, firearms, questioned documents, and digital evidence;
- Testifies as an expert witness in court;
- Calibrates, maintains, and utilizes scientific instrumentation and ensures quality assurance documentation;
- Oversees the analysis and storage of physical evidence while in custody of the laboratory;
- Supervises assigned staff to include work assignments, personnel evaluations, leave approvals/disapprovals, and the initiation of disciplinary action, as needed;
- Implements new employee training and in-service training; recommends professional development opportunities for staff;
- Implements new procedures following quality assurance guidelines;
- Organizes, conducts, and oversees internal and external audits of laboratory technical operations;
- Initiates corrective actions to remedy errors and document when deviation from standards occurs; responds to audit findings that require corrective actions;
- Provides technical assistance at crime scenes as necessary;
- Formulates and implements forensics-related training activities for forensic laboratory staff, police officers, prosecutors, and community groups;
Reviews scientific literature, researches analytical methods, and recommends improvements to techniques, methods, and equipment; participates in purchasing process such as writing specifications for new instrumentation;

May assist with identification, application, and maintenance of grant funds.

**MINIMUM QUALIFICATIONS:**

Possession of a bachelor's degree with significant coursework (21 semester or 32 quarter hours) in forensic science, chemistry, biology, computer science, computer forensics, or closely related field and five (5) years of forensic laboratory or digital forensic analysis experience.

Substitution(s): A master's degree in forensic science, chemistry, biology, computer science, computer forensics or closely related field may be substituted for one (1) year of the required experience. A doctorate's degree in forensic science, chemistry, biology, computer science, computer forensics or closely related field may be substituted for two (2) years of the required experience.

Specific knowledge, skills, or abilities related to the specialization(s) for which appointment is being made may be required for some positions and will be incorporated in the job postings, as appropriate.

**TEST/JOB CONTACT INFORMATION:**

Recruitment #: 20-1913-V1  
Employment Type: Full-Time, Regular

Should you have questions regarding this vacancy, please contact:

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