



OAKLAND COUNTY MICHIGAN
invites applications for the position of:

Forensic Laboratory Technician

SALARY: \$22.85 - \$29.75 Hourly
\$47,530.08 - \$61,870.64 Annually

OPENING DATE: 08/19/19

CLOSING DATE: Continuous

ANNOUNCEMENT INFORMATION:

All applications must clearly indicate how the Minimum Qualifications, if applicable, are met. Provide as much detail as possible under employment history along with the hours worked per week at each job.

PURPOSE

The purpose of this examination is to establish an eligible list from which to fill present or possible future vacancies in this classification. For each vacancy, a Department Director/Division Manager has the choice of the applicants in the top group. This list will remain in effect for six months, unless exhausted, superseded by a new eligible list or extended for another six months by the Human Resources Committee.

TRAINING AND EXPERIENCE TEST

The examination will consist of an evaluation of the applicant's responses on the official employment application form that includes supplemental questions regarding the applicant's training and experience. Your responses will be scored and there are no test retakes. You will be notified of your results by email.

The exam content as described above may be modified depending upon the number of applicants or other factors that influence the practicality or usefulness of this selection process. Where minor differences in actual test scores do not reflect meaningful differences in ability, those scores will be statistically grouped resulting in a tie among those applicants.

CLOSING WITHOUT A DATE

This is a continuous examination, and applications will be accepted until such time as there are sufficient applicants to meet the County's current recruitment needs. As such, interested persons should make application promptly. Applicants will be tested in groups as they apply. Successful applicants, regardless of their testing date, will be ranked on the eligible list based on their final examination scores. The original rank of persons on the eligible list may change as later applicants are tested and added to the list. Notice of the last date to apply for this examination will be posted in the Human Resources Department and on this posting one week prior to the application deadline. Applications will not be accepted after the posted closing date.

TRANSCRIPTS MAY BE REQUIRED

If a degree is used to determine if the applicant is minimally qualified to fill the position, the applicant must email a copy of their transcript at the time of application to transcripts@oakgov.com. Indicate in the email subject line the job# and job title. **If a job offer is made, an official transcript will be required.**

JOB SUMMARY:

Under general supervision, conducts limited scientific testing of evidence by utilizing established laboratory procedures. Evaluates test results, prepares written reports regarding test results, and testifies as an expert witness in a court of law. May be assigned to a day, afternoon or midnight shift, including some weekend work and may be assigned for specific periods to on-call duty for emergencies

occurring during a non-duty shift. Utilizes current Countywide and/or department specific software to complete assignments.

MINIMUM QUALIFICATIONS:

All applications must clearly indicate how the Minimum Qualifications, if applicable, are met. Provide as much detail as possible under employment history along with the hours worked per week at each job.

TRANSCRIPTS MAY BE REQUIRED

If a degree is used to determine if the applicant is minimally qualified to fill the position, the applicant must email a copy of their transcript at the time of application to transcripts@oakgov.com. Indicate in the email subject line the job# and job title. If a job offer is made, an official transcript will be required.

At the time of application, applicants must:

1. Possess a Bachelor's degree from an accredited college or university including a minimum of twelve (12) semester hours in science, forensic science, criminal justice, chemistry, anatomy, computer technology or closely related field; **OR**
2. a. Possess an Associate's degree or sixty (60) semester credit hours from an accredited college or university including a minimum of twelve (12) semester hours in science, forensic science, criminal justice, chemistry, anatomy, computer technology or closely related field; **AND**
b. Have had two (2) years of full-time work experience using Automated Fingerprint Identification System (AFIS) or Integrated Ballistics Identification System (IBIS) in a forensic laboratory or law enforcement setting; **OR**
3. a. Be a high school graduate or have a certificate of successful completion of the General Educational Development (GED) Test; **AND**
b. Have had four (4) years of full-time work experience using Automated Fingerprint Identification System (AFIS) or Integrated Ballistics Identification System (IBIS) in a forensic laboratory or law enforcement setting.

NOTE: Applicants possessing transcripts from a college or university outside of the United States will be required to provide documentation of degree equivalency from a member of the National Association of Credential Evaluation Services (<http://naces.org/members.html>). The degree evaluation will be required for application processing.

4. Must have normal or corrected 20/20 vision.
5. Have not been convicted of a violation of criminal law.(Criminal law generally includes all offenses except traffic law, conservation law and liquor law.Generally, conviction for a violation of criminal law is automatically disqualifying).
6. Have a valid United States motor vehicle operator's or chauffeur's license. Out of Country driver's license holders will be required to obtain the appropriate valid State of Michigan driver's license before the hire date.
7. Pass the complete examination, including the employment medical established for this classification.
8. Successfully complete the six month probationary period.

SPECIAL REQUIREMENTS:

1. Must maintain a valid United States motor vehicle operator's license.
2. A field investigation will be conducted covering an evaluation of employment, school, home, criminal, military, or other personal records.Any conviction or convictions for moving traffic violations, accidents, non-moving traffic violations, or violations of other laws will be reviewed by the Sheriff's

Office before an applicant can be appointed. Information obtained during the background investigation will be considered in the hiring decision.

3. Shall submit a DNA sample for inclusion into the DNA Staff Index.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.oakgov.com>

Position #2019-185
FORENSIC LABORATORY TECHNICIAN
AB

2100 Pontiac Lake Road
Waterford, MI 48328
248-858-0530

ocijobs@oakgov.com

Forensic Laboratory Technician Supplemental Questionnaire

- * 1. The next set of questions begins the Training & Experience Questionnaire. THIS SET OF QUESTIONS WILL BE SCORED AS A TEST. Only those scoring in the top group will be sent to the hiring department for final consideration and placement on an eligible list of candidates. You will be notified of your results by email. Following these instructions are questions related to important job tasks performed by this classification. Be sure to respond to all questions. I have read and understand these instructions.
- Yes No
- * 2. Do you have experience assisting professional level staff in performing detailed or precise visual work?
- Yes No
- * 3. Do you have experience maintaining logs, manuals, files and computer records?
- Yes No
- * 4. Do you have experience providing technical assistance to law enforcement individuals or agencies?
- Yes No
- * 5. Do you have experience preparing technical reports?
- Yes No
- * 6. Do you have experience performing informational searches in local, state or national computer databases?
- Yes No
- * 7. Do you have experience comparing detailed images?
- Yes No
- * 8. Do you have experience editing images to enhance clarity of details?
- Yes No
- * 9. Are you interested in part-time employment?
- Yes No
- * 10. Do you have a valid Driver's License? Please provide the DL number below:

* Required Question