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| **Business Title: Criminalist IB****Civil Service Title: Criminalist** **Division/Work Unit: Forensic Biology****Work Location:** 421 East 26th St, New York, NY**Hours/Shift:** * Thirty-five hours over a seven-day period; may work evenings and a rotating weekend day.
 | **Job ID:** 462533**Number of Positions:** 1**Title Code No:** 21849**Level:** 01**Salary:** $55,098.00 (annual) |

The Office of Chief Medical Examiner investigates cases of persons who die within New York City from criminal violence, by accident, by suicide, suddenly when in apparent health, when unattended by a physician, in a correctional facility or in any suspicious or unusual manner or where an application is made pursuant to law for a permit to cremate a body of a person.

**JOB DESCRIPTION**

The core values of the OCME are to put the mission of the agency first, to be truly dedicated and to have integrity in every aspect of our professional life. Under the general direction of the Assistant Directors of the Forensic Biology Department and specifically under the supervision of a Criminalist, Level IV, selected candidate will be responsible for assisting in conducting scientific analyses performed on biological evidence brought to the Forensic Biology Department of the Office of Chief Medical Examiner for the City of New York. Typical tasks include but are not limited to the following:

* Assists in the DNA analyses of evidentiary material such as hairs, body fluids and other biological evidence, using state-of-the-art molecular techniques.
* Assists in the analyses of gunshot residue and other chemical and spectroscopic analyses; and in the anthropological examination of human remains.
* Assists in the microscopic, chemical, physical, instrumental, and quantitative methods of analysis of biological evidence.
* Receives comprehensive training and instruction in the various techniques used in the collection, preservation, handling, and receipt of evidentiary materials.
* Received training in the routine preventive maintenance and calibration of laboratory equipment and analytical instruments.
* Attends and participates in staff meetings, conferences and other training and development activities.
* Other duties as assigned.

**MINIMUM QUALIFICATION REQUIREMENTS**

1. A baccalaureate degree from an accredited college, with specialization in criminalistics, forensic science, chemistry, biology, physics, molecular genetics, genetics, biochemistry, molecular biology, entomology, anthropology, ecology or a closely related scientific or engineering field.
2. **For Assignment to Assignment Level I - B**
	* In addition to meeting the "Qualification Requirements For all Assignment Levels above, to be assigned to Assignment Level I-B individuals must have at least one year of satisfactory full-time experience in criminalistics, forensic science or analytic chemistry, or a satisfactory equivalent combination of education and experience.
3. In addition to meeting the "Qualification Requirements" above, to be assigned to Assignment Level II, individuals must have one of the following:
	* One year of experience gained as a Criminalist at Assignment Level I-B; or
	* One additional year of qualifying experience in criminalistics or forensic science, for a total of two years of such experience; or
	* A satisfactory combination of education and experience totaling two years of experience as described above.
4. In addition to meeting the "Qualification Requirements" for Assignment Level I-B above, to be assigned to Assignment Level III, individuals must have one of the following:
	* Two years of experience gained as a Criminalist at Assignment Level I-B and/or II; or
	* Two additional years of qualifying experience in criminalistics or forensic science, for a total of three years of such experience; or
	* A satisfactory combination of education and experience totaling three years of experience as described above.
5. **For Assignment to Assignment Level IV**

In addition to meeting the "Qualification Requirements" for Assignment Level I-B above, to be assigned to Assignment Level IV, individuals must have one of the following:

* + Three years of experience gained as a Criminalist at Assignment Level I-B, II, and /or III; or 2. Three additional years of experience in criminalistics or forensic science, for a total of four years of such experience; or
	+ A satisfactory combination of education and experience totaling four years of experience, as described above.

**PREFERRED SKILLS**

* Successful candidates should have experience working in an accredited laboratory facility.

**RESIDENCY REQUIREMENT:**

New York City Residency is not required for this position.

**NOTE:**

An approved internship in criminalistics or forensic science or eighteen master’s degree level credits in one of the specialization areas described above is equivalent to one-year qualifying experience.

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| **SPECIAL NOTE:**  | * If you were educated in a foreign school, you must submit an evaluation of your foreign education from an approved organization with your resume.
* Selected candidates will be required to provide a DNA sample by swabbing.
* Candidates must demonstrate accurate color vision in vision in order to notice shades of color in the detection of body fluids and colorimetric tests when performing job.
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**TO APPLY**

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO: **https://a127-jobs.nyc.gov. JOB ID #**

**462533**. When submitting your application, please ensure that cover letter includes an unofficial copy of college transcripts and professional references.