ASCLD Leadership Academy
Call for Instructors

Summary
The American Society of Crime Laboratory Directors (ASCLD) is currently accepting applications from members interested in serving as instructors for the newly created 300-Level ASCLD Leadership Academy.

Background
Building on the success of 10 years and more than 900 Leadership Academy graduates in Levels 1 and 2, ASCLD is excited to announce the creation of a new Level 3 Leadership Academy. This Academy will meet the requirements of certification to Certified Forensic Manager-III in the National Forensic Science Academy. Where Level 1 focuses on new supervisors and Level 2 focuses on middle-management, the Level 3 Leadership Academy will focus on executive / director-level management in the crime laboratory.

Like Levels 1 and 2, Academy instruction will be delivered via webinar-style, online sessions and will conclude with a live, instructor led Capstone. The first Level 3 Academy is scheduled to begin in January 2024 and conclude at the 2024 ASCLD Symposium in Birmingham, Alabama. During the first twelve weeks of online instruction, each week will focus on topical themes, delivered through a two-hour session.

Details
Individual Instructor responsibilities

• Prepare and deliver 4 weekly online sessions (2 hours each) centered on one or more topic area themes.
  o Sessions should be developed to deliver maximum value to individuals who are or are striving to be executive / director-level employees
  o Sessions should be focused, as much as possible, on supervision/management within the context of a forensic science laboratory.
  o The specific topics provided below are preferred to provide conformance with the National Forensic Science Academy; however, instructors will be able to add topics as necessary.
  o The ASCLD Leadership Academy team will provide training on the platform selected to deliver on-line training and will assist the instructor in loading and managing the online web-based system (WebEx, Zoom, or similar). At least one person from the committee will be online and available for technical assistance during each session.

• Prepare and deliver 4-hours of material for a 2-day hands-on, capstone session at the 2024 ASCLD Symposium in Birmingham, Alabama.
  o The session should be highly interactive and focus on practical exercises and hands-on interaction that incorporates all the topics and content from the 4 online sessions.
Assist other instructors with delivery of the capstone session at the 2024 ASCLD Symposium in Birmingham, Alabama.

With the assistance of other instructors, develop a Capstone project encompassing all learning objectives taught in the course.

**Tentative Topic Areas and Curricula**
Instructors are being sought for the topic areas listed below.

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<th>LEADERSHIP</th>
<th>COMMUNICATION</th>
<th>HUMAN RESOURCES / LEGAL ISSUES</th>
<th>LAB OPERATIONS</th>
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<tr>
<td>Executive-level Leadership:</td>
<td>Conflict Management and Negotiation (external focus)</td>
<td>Building Resilient Teams</td>
<td>Budget and Resource Management</td>
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<td>Responsibilities and Skills</td>
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<td>Developing Organizational</td>
<td>Public Speaking and Presentation Skills</td>
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<td>Leading High Performing</td>
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<td>Leadership During Crisis</td>
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<td>Decision Making and Complex</td>
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<td>Research and Development: Implementing New Technologies</td>
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<td>Problem Solving</td>
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**Benefits**
As a thank you to the selected instructors, ASCLD is pleased to offer a stipend and travel support to the 2024 ASCLD Symposium.

Interested parties are encouraged to complete the attached application and return it via email to Jeremy Triplett at jeremy.triplett@ky.gov.

**Applications must be received by end-of-business July 31, 2023.**
ASCLD Leadership Academy

Instructor Application

(Please attach separate pages, as necessary)

Name: ________________________  Title: ______________________________
Agency: _____________________________________________
Address:  ____________________________________________
Phone:  _______________________  Email:  _____________________________

1. Please describe your prior management experience in forensic science. If you have other management and leadership experience that you feel would qualify for consideration, please also describe that.

2. Please describe your prior teaching experience in the topic areas listed in the Call for Instructors.

3. Please describe any experience you have delivering web-based instruction via programs like Zoom, Teams, WebEx, or similar platforms.

4. Four topic areas and curriculum breakdowns (subtopics) have been provided in the Call for Instructors. Which topic area(s) are you interested in teaching?

5. Choose 1 or 2 subtopics in your preferred topic area. Briefly, what are 3 to 5 main points of instruction that you would deliver during the online lectures for these subtopics?

6. Please describe your ideas on potential hands-on instruction/activities that you would deliver or lead at the 2024 ASCLD symposium in Birmingham.

7. Please provide the name and contact information of 2 individuals that can provide the Leadership Academy team feedback regarding your qualifications as an instructor.

Please submit completed applications along with a current CV to Jeremy Triplett at jeremy.triplett@ky.gov. Applications must be received by end-of-business July 31, 2023.