

Washington State Patrol  
invites applications for the position of:  
**Toxicology Laboratory Manager**

**Careers.wa.gov**  
Working for Washington State

**SALARY:** \$5,103.00 - \$9,095.00 Monthly

**OPENING DATE:** 07/01/10

**CLOSING DATE:** 07/30/10 05:00 PM

**DESCRIPTION:**

Washington State Patrol  
Toxicology Laboratory  
Seattle, Washington

The Washington State Patrol Toxicology Laboratory is recruiting for a Toxicology Laboratory Manager.

**DUTIES:**

Reporting to the Toxicology Laboratory Division Commander, this position provides day-to-day management of a demanding forensic toxicology laboratory, providing services to law enforcement agencies, attorneys and coroners/medical examiners statewide. Responsibilities include ensuring high quality analytical testing, records and evidence management, strategic planning, budget development and equipment/consumable purchases.

The Laboratory Manager will assist in the development and implementation of statewide operational policy and practices; assist in the development and implementation of quality policies unique to the Toxicology Laboratory; assist in the strategic planning process by providing critical program information for the statewide service area; assist in planning and implementing new policies and procedures; and ensure professional development of all staff through documented training.

The Laboratory Manager's role is critical to maintaining laboratory operations and quality through quality assurance programs. The Laboratory Manager needs to ensure accreditation standards (e.g. ABFT; ISO 17025:2005 standards and any supplemental requirements) are understood and met by the scientists and that the scientists demonstrate the level of expertise required to perform all casework.

**QUALIFICATIONS:**

REQUIRED QUALIFICATIONS:

A Bachelor's degree in a natural science, forensic science or closely related field, including 20 semester or 30 quarter hours of chemistry, and 5 semester or 8 quarter hours of physics coursework.

Minimum of seven years of forensic experience, preferably in an accredited forensic science laboratory performing complex casework and testifying as an expert witness. Three of these years must have been in a supervisory or managerial capacity.

**SUPPLEMENTAL INFORMATION:**

HOW TO APPLY:

To view the full recruitment announcement and to apply, please visit <http://www.careers.wa.gov/>.

Please include a resume and letter of interest explaining how you meet the qualifications for this position as outlined in the job posting. Provide clear, detailed information about your education and job-related experience.

TRANSCRIPTS:

Education verification is part of the selection process. If selected as a top candidate, all education, to include high school and equivalent, indicated in your application materials, will be verified. Please do not send these transcripts at the time of application. If you are selected as a top candidate you will be contacted by the Human Resource Division and asked to provide transcripts at the appropriate time.

POLYGRAPH & BACKGROUND INVESTIGATION:

For candidates that make it through the selection process a background investigation, including a polygraph exam, will be required due to the nature and security requirements of the job. Applicants will be required to sign releases of information and shall not have access to any investigative materials or files. Background investigations are part of the pre-employment selection process and are not a commitment to employment.

OTHER INFORMATION:

If you have questions regarding this announcement, please contact Melissa Rasmussen at (360) 704-2315 or [melissa.rasmussen@wsp.wa.gov](mailto:melissa.rasmussen@wsp.wa.gov)

Persons with a disability, who need assistance in the application or assessment process, or those needing this announcement in an alternative format, may call (360) 704-2317. Applicants that are deaf or hard of hearing may call through the Washington Relay Service 7-1-1 or TDD# (360) 586-0660.

The Washington State Patrol actively supports diversity in the workplace and is an Equal Opportunity Employer.