



CITY OF HOUSTON
Department of Human Resources
ONLINE SUBMISSIONS REQUIRED
Houston, TX 77002
(713) 837-9302

**INVITES APPLICATIONS FOR THE POSITION OF:
CRIMINALIST/SEROLOGIST**

An Equal Opportunity Employer

SALARY

\$1,512.00 - \$2,524.00 Biweekly \$39,312.00 - \$65,624.00 Annually

OPENING DATE: 06/23/10

CLOSING DATE: Continuous

THE POSITION

PN# 07538

HOUSTON POLICE
CRIME LABORATORY
N/A

1200 TRAVIS, 26TH FLOOR
MONDAY - FRIDAY, 8:00 A.M. - 4:00 P.M.*
*Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Analyzes biology evidence, keeps precise records, develops accurate conclusions, and generates technically and administratively accurate reports according to established procedures. Has an appropriate level of productivity, as measured by the weighted/adjusted number of cases per month. Receives, secures, preserves, inventories, and stores biology evidence according to established procedures. Participates in laboratory projects and completes tasks as assigned by supervisor, including clean-up, QA/QC, making solutions, and laboratory improvements and validations. Provides technical assistance to other laboratory staff, police officers, other law enforcement agencies, and civic groups. This includes providing technical advice, information, and training. Prepares self and attorneys (prosecution and defense, as appropriate) trial. Testifies in court regarding the scientific conclusions obtained from the analysis of evidence.

WORKING CONDITIONS

The position requires stooping, bending and/or lifting of items of up to 30 pounds with occasional periods of walking on rough surfaces.

MINIMUM REQUIREMENTS

MINIMUM EDUCATIONAL REQUIREMENTS

Bachelor's degree in Biology, Molecular Biology, Biochemistry, Genetics or a closely related field. Must have successfully completed courses in biochemistry, genetics, molecular biology or other

subjects providing a basic understanding of forensic DNA analysis, as well as courses or training in statistic and population genetics as it applies to forensic DNA analysis.

MINIMUM EXPERIENCE REQUIREMENTS

No experience is required.

MINIMUM LICENSE REQUIREMENTS

None.

PREFERENCES**PREFERENCES**

None.

GENERAL INFORMATION SELECTION/SKILLS TESTS REQUIRED

None, however, the Department may administer a skill assessment evaluation.

SAFETY IMPACT POSITION YES

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification.

Pay Grade 20

APPLICATION PROCEDURES

Only online applications will be accepted for this City of Houston job and must be received by the Human Resources Department during posting opening and closing dates shown. Applications must be submitted online at: www.houstontx.gov.

For application status inquiries or special accommodations, please call (713) 308-9000. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471.

All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.

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APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

OR
ONLINE SUBMISSIONS REQUIRED,
Houston, TX 77002

EXAM #07538
CRIMINALIST/SEROLOGIST
SR

CRIMINALIST/SEROLOGIST Supplemental Questionnaire

- * 1. What was the major course of study for your educational degree?
- No Degree
 - Biology
 - Molecular Biology
 - Biochemistry
 - Genetics
 - or closed Related field
- * 2. Have you successfully completed courses in biochemistry, genetics, molecular biology or other subjects providing a basic understanding of forensic DNA analysis, as well as courses or training in statistic and population genetics as it applies to forensic DNA analysis?
- Yes
 - No
- * 3. In the last 10 years, were you ever convicted of a violation of any criminal laws whether felony or misdemeanor not including parking or speeding violations?
- Yes
 - No
- * 4. Are you now or have you ever been on any form of parole, probation or deferred adjudication?
- Yes, within the last 10 years
 - Yes, more than 10 years ago
 - No